



**SUMMERVILLE
COMMUNITY DEVELOPMENT
DISTRICT**

**MIAMI-DADE COUNTY
REGULAR BOARD MEETING
OCTOBER 2, 2024
9:00 A.M.**

Special District Services, Inc.
8785 SW 165th Avenue, Suite 200
Miami, FL 33193

www.summervillecdd.org
561.630.4922 Telephone
877.SDS.4922 Toll Free
561.630.4923 Facsimile

AGENDA
SUMMERVILLE COMMUNITY DEVELOPMENT DISTRICT

Kendall Executive Center
8785 SW 165th Avenue, Suite 200
Miami, Florida 33193
Call-In: 877-402-9753 Access ID: 8338134

REGULAR BOARD MEETING

October 2, 2024

9:00 a.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Consider Appointments to Vacant Seats (Seat 2, Exp. 2026 & Seat 4, Exp. 2024)
- E. Administer Oath of Office and Review Board Member Responsibilities and Duties
- F. Election of Officers
 - Chairperson
 - Vice Chairperson
 - Secretary/Treasurer
 - Assistant Secretaries
- G. Additions or Deletions to Agenda
- H. Comments from the Public for Items Not on the Agenda
- I. Approval of Minutes
 - 1. September 4, 2024 Regular Board Meeting.....Page 2
- J. Old Business
 - 1. Discussion Regarding HOA Contribution Schedule (Landscape Maintenance).....Page 6
- K. New Business
 - 1. Discussion Regarding Sidewalk Pressure Cleaning.....Page 10
 - 2. Consider Resolution No. 2024-05 – Adopting a Fiscal Year 2024/2025 Amended Budget.....Page 14
 - 3. Consider Resolution No. 2024-06 – Adopting Goals and Objectives.....Page 19
- L. Administrative & Operational Matters
 - 1. Update: Miami-Dade County Supervisor of Elections 2024 Qualified Candidate Results
- M. Board Member and Staff Closing Comments
- N. Adjourn



The Beaufort Gazette
The Belleville News-Democrat
Bellingham Herald
Centre Daily Times
Sun Herald
Idaho Statesman
Bradenton Herald
The Charlotte Observer
The State
Ledger-Enquirer

Durham | The Herald-Sun
Fort Worth Star-Telegram
The Fresno Bee
The Island Packet
The Kansas City Star
Lexington Herald-Leader
The Telegraph - Macon
Merced Sun-Star
Miami Herald
El Nuevo Herald

The Modesto Bee
The Sun News - Myrtle Beach
Raleigh News & Observer
Rock Hill | The Herald
The Sacramento Bee
San Luis Obispo Tribune
Tacoma | The News Tribune
Tri-City Herald
The Wichita Eagle
The Olympian

AFFIDAVIT OF PUBLICATION

Account #	Order Number	Identification	Order PO	Amount	Cols	Depth
142066	593549	Print Legal Ad-IPL01946470 - IPL0194647		\$746.52	2	50 L

Attention: Laura J. Archer

Summerville Community Development District
c/o Special District Services, Inc.
2501A Burns Road
Palm Beach Gardens, Florida 33410
LArcher@sdsinc.org

SUMMERVILLE COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2024/2025 REGULAR MEETING SCHEDULE

NOTICE IS HEREBY GIVEN that the Board of Supervisors (the "Board") of the **Summerville Community Development District** (the "District") will hold Regular Meetings in the Kendall Executive Center located at 8785 SW 165th Avenue, Suite 200, Miami, Florida 33193 at **9:00 a.m.** on the following dates

October 2, 2024
November 6, 2024
February 5, 2025
March 5, 2025
April 2, 2025
May 7, 2025
June 4, 2025
September 3, 2025

The purpose of the meetings is for the Board to consider any District business which may lawfully and properly come before the Board. Meetings are open to the public and will be conducted in accordance with the provisions of Florida law for community development districts. Copies of the Agenda for any of the meetings may be obtained from the District's website or by contacting the District Manager at nnguyen@sdsinc.org and/or toll free at 1-877-737-4922, prior to the date of the particular meeting.

From time to time one or two Board members may participate by telephone; therefore, a speaker telephone will be present at the meeting location so that Board members may be fully informed of the discussions taking place. Said meeting(s) may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to ensure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at nnguyen@sdsinc.org and/or toll free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time with no advertised notice.

SUMMERVILLE COMMUNITY DEVELOPMENT DISTRICT
www.summervillecdd.org

IPL0194647
Sep 19 2024

PUBLISHED DAILY MIAMI-DADE-FLORIDA

STATE OF FLORIDA COUNTY OF MIAMI-DADE

Before the undersigned authority personally appeared: Mary Castro, who on oath says that he/she is CUSTODIAN OF RECORDS of The Miami Herald, a daily newspaper published at Miami in Miami-Dade County, Florida; that the attached copy of the advertisement that was published was published in said newspaper in the issue (s) of:

Publication: Miami Herald

1 insertion(s) published on:

09/19/24

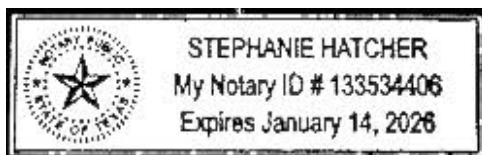
Affiant further says that the said Miami Herald is a newspaper published at Miami, in the said Miami-Dade County, Florida and that the said newspaper has heretofore been continuously published in said Dade County, Florida each day and has been entered a second class mail matter at the post office in Miami, in said Miami-Dade County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he/she has neither paid or promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper(s). The McClatchy Company complies with all legal requirements for publication in chapter 50, Florida Statutes.

Mary Castro

Sworn to and subscribed before me this 19th day of September in the year of 2024

Stephanie Hatcher

Notary Public in and for the state of Texas, residing in Dallas County



Extra charge for lost or duplicate affidavits.
Legal document please do not destroy!

**SUMMERVILLE COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
SEPTEMBER 4, 2024**

A. CALL TO ORDER

The September 4, 2024, Regular Board Meeting of the Summerville Community Development District (the “District”) was called to order at 9:00 a.m. in the Kendall Executive Center located at 8785 SW 165 Avenue, Suite 200, Miami, Florida 33193.

B. PROOF OF PUBLICATION

Ms. Nguyen presented proof of publication that notice of the Regular Board Meeting had been published in the *Miami Daily Business Review* on September 25, 2023, as part of the District’s fiscal year 2023/2024 meeting schedule, as legally required.

C. ESTABLISH A QUORUM

Ms. Nguyen determined that the attendance of Chairwoman Barbara Tomas, Vice Chairman Bryan Rosales and Supervisor Larry Gordon constituted a quorum and it was in order to proceed with the meeting.

Staff in attendance included: District Manager Nancy Nguyen of Special District Services, Inc.; and General Counsel Ginger Wald of Billing, Cochran, Lyles, Mauro & Ramsey, P.A.

Also in attendance were: Moisses Riusech and Vidhaly Verges of Affinity Management Services, LLC, and Nelson Devicenci, of Miami, Florida.

D. ADDITIONS OR DELETIONS TO THE AGENDA

Ms. Nguyen informed the Board of Supervisors (the “Board”) that she would like to add the following item to the agenda:

- New Business, Item 1. – 2024 Legislative Session Memorandums (BCLMR)

The Board acknowledged Ms. Nguyen’s request.

E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public for items not on the agenda.

F. APPROVAL OF MINUTES

1. June 7, 2024, Special Board Meeting and Public Hearing

Ms. Nguyen presented the minutes of the June 7, 2024, Special Board Meeting and Public Hearing and asked if there were any changes.

There being no changes, a **motion** was made by Mr. Rosales, seconded by Ms. Tomas and passed unanimously approving the minutes of the June 7, 2024, Special Board Meeting and Public Hearing, as presented.

G. OLD BUSINESS

1. Discussion Regarding HOA Contribution Schedule (Landscaping)

Ms. Nguyen stated that this item was added at the request of Ms. Tomas.

Ms. Tomas explained that the Summerville Homeowner's Association (the "HOA") recently informed the Summerville residents that a special assessment will be imposed for the \$58,000 annual landscape service costs for the District owned areas. Ms. Tomas stated that she would like to discuss the HOA contribution payment schedule options available to the District. Ms. Tomas stated she would also like to discuss reimbursing the HOA for the landscape services performed on District owned areas by Trimscape Corp (Trimscape), the new landscaping contractor, under the new service costs schedule commencing July 1, 2024 – September 30, 2024.

Ms. Nguyen explained that the payment schedule on the executed Maintenance Service Agreement between the District and the HOA which becomes effective October 1, 2024, is as follows:

- 1st Qtr. (October 1, 2024 – December 31, 2024): Payment Date - November 1, 2024
- 2nd Qtr. (January 1, 2025 – March 31, 2025): Payment Date - February 1, 2025
- 3rd Qtr. (April 1, 2025 – June 30, 2025): Payment Date – May 1, 2025
- 4th Qtr. (July 1, 2025 – September 30, 2025): Payment Date – August 1, 2025

Ms. Tomas asked if it would be possible to adjust the schedule so that the HOA receives the quarterly contribution at the commencement of the quarter instead of mid-quarter. Ms. Wald explained that this is possible, however, it needs to be noted that the District does not start receiving assessment funds until tax payers pay their tax bills. As such, the earliest that the District will start receiving funds is December or January. Ms. Nguyen explained that the District has approximately \$115,00 in their fund balance. Should the Board decide to adjust the HOA contribution schedule, the District can use their fund balance to fund the 1st quarter HOA contribution payment, if the Board authorizes it.

In regard to the reimbursement for landscape services performed from July 1, 2024 – September 30, 2024, Ms. Nguyen explained that the District has already processed the 4th quarter HOA contribution payment utilizing the payment schedule included in the Second Amendment to Landscape Maintenance Agreement. Ms. Nguyen further explained that if the Board authorizes the reimbursement, the District will need to attain confirmation that the HOA has paid Trimscape for the services performed. Ms. Nguyen explained that per her calculations, the District would need to reimburse the HOA approximately \$11,000 for the landscape services performed from July 1, 2024 – September 30, 2024 by Trimscape. She further explained that her calculations are as follows:

- July Trimscape approximate service costs: \$3,416.68
- August Trimscape approximate service costs: \$3,416.68
- September Trimscape approximate service costs: \$7,916.68 (includes 1 application of mulch)
- LESS \$3,750 already contributed to the HOA for the 4th quarter landscaping services
- TOTAL REIMBURSEMENT: \$11,000.04

The Board discussed the option of assuming the landscaping responsibility for the District owned areas.

Mr. Nelson Devicenci asked why the District did not assume the maintenance responsibilities for District owned areas from the commencement of the community. It was explained to Mr. Devicenci that the District Board and the HOA Board agreed that combining the maintenance for both the HOA and the District areas would provide uniformity and better communication from the residents regarding landscape services. Mr. Devicenci then asked why the District did not contribute the total costs required to maintain the District owned areas to the HOA. It was explained to Mr. Devicenci that that was the payment schedule that was agreed upon by the District Board and the HOA Board. Ms. Nguyen explained that the contribution amounts are being discussed at this time because the HOA approached the District and requested an increase in landscape service contributions.

The Board requested that Ms. Nguyen attain landscape service proposals for the District owned areas and present the proposals to the Board during the October 2, 2024 Regular Board Meeting. The Board consensus is to finalize their decision on both of Ms. Tomas' discussion items after reviewing the proposals.

Ms. Nguyen stated that while on the subject of HOA contributions, she would like to inform the Board that she has been working with Ms. Verges to attain copies of the FPL billing statements for fiscal year 2023/2024 so that the District can make a true-up payment for electrical services to the HOA if needed. Ms. Nguyen explained that once the billing statement for September is received from FPL, she will perform calculations and make any necessary payment adjustments to the HOA. The Board thanked Ms. Nguyen.

H. NEW BUSINESS

1. ADD-ON: 2024 Legislative Session Update Memorandums

Ms. Wald explained that her firm annually prepares a memorandum summarizing the legislative acts that have become law during the most recent legislative session. Ms. Wald provided the Board an explanation of the laws that pertain to the District. Ms. Wald informed the Board that if they have any questions regarding these new laws, they may contact the District Manager or her office.

I. ADMINISTRATIVE & OPERATIONAL MATTERS

1. Staff Report, as Required

There were no administrative or operational matters to discuss at this time.

J. BOARD MEMBER & STAFF CLOSING COMMENTS

There were no Board member closing comments.

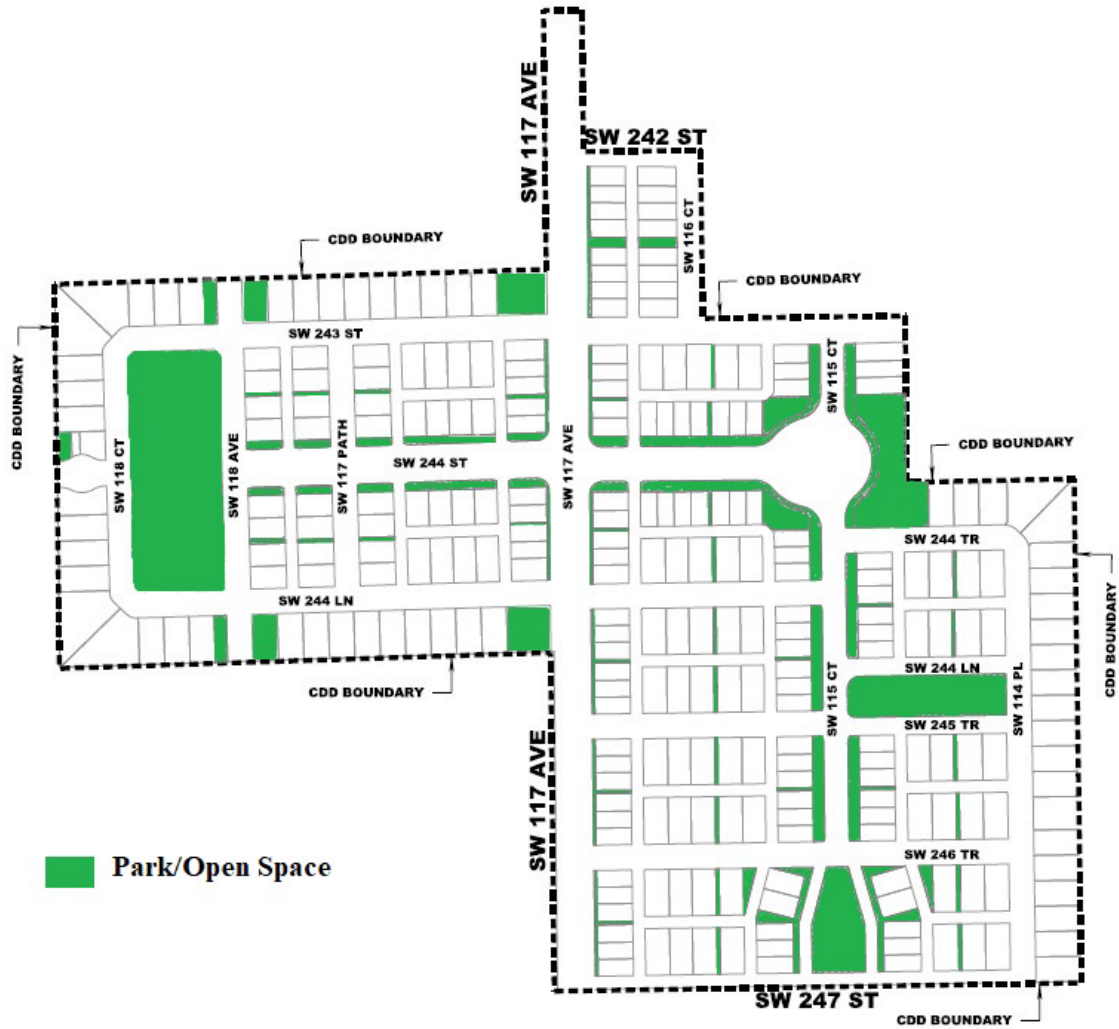
Ms. Nguyen asked Mr. Devicenci if he had any closing comments, to which he stated that would like to thank everyone for their time.

K. ADJOURNMENT

There being no further business to come before the Board, a **motion** was made by Ms. Tomas, seconded by Mr. Rosales and unanimously passed adjourning the Regular Board Meeting at approximately 10:14 a.m.

Secretary/Assistant Secretary

Chairperson/Vice Chairperson



 Park/Open Space

Summerville Community Development District
Landscape Maintenance Service Costs
September 2024

TRIMSCAPE CORP

Phase I & II:

- Landscaping (26 cuts): \$37,000.00
- Palm, Tree, Turf, & Shrubs Standard Fertilization(2 times per year): \$2,200.00
- Mulch (2 times per year): \$10,000.00
- Palm & Tree Trimming: \$8,000.00
- Palm Fertilization: 4 granular applications and 2 drenching (per year): \$5,600.00

Phase II:

- Wet Check of Sprinklers: \$1800.00

CDD TOTAL ANNUAL LANDSCAPING COSTS: \$64,600.00

Summerville Community Development District
Landscape Maintenance Service Costs
September 2024

Phase I & II:

- Landscaping (26 cuts): \$39,000.00
- Palm, Tree, Turf, & Shrubs Standard Fertilization: \$780.00 One Annual Application.
- Mulch (2 times per year): \$13,900.00 Annual.
- Palm & Tree Trimming: \$8,450.00 One Annual Application.
- Palm Fertilization: 4 granular applications and 2 drenching (per year): \$2,330.00

Phase II:

- Wet Check of Sprinklers: \$1,440.00 Annual (One Check per month).

CDD TOTAL ANNUAL LANDSCAPING COSTS: \$65,900.00



Milton Martinez
Nicoya Lawnspring INC.

Date: 09/22/2024



9/23/24.

Summerville CDD
24423 SW 118 Ave
Miami, Fl. 33032

RE: Landscape Maintenance Service Cost

Phase 1 & 2

- Landscaping (26 cuts): \$ 42,500.00
- Palm, Tree, & Shrubs standard fertilization (2 times per year): \$ 3,150.00
- Mulch (2 times per year): \$ 12,000.00
- Palm & Tree trimming: \$ 9,250.00
- Palm Fertilization: 4 granular applications and 2 drenching (per year): \$6,250.00

Phase 2

- Wet check of Sprinklers: \$ 2,450.00

CDD Total Annual Landscaping cost: \$ 75,600.00

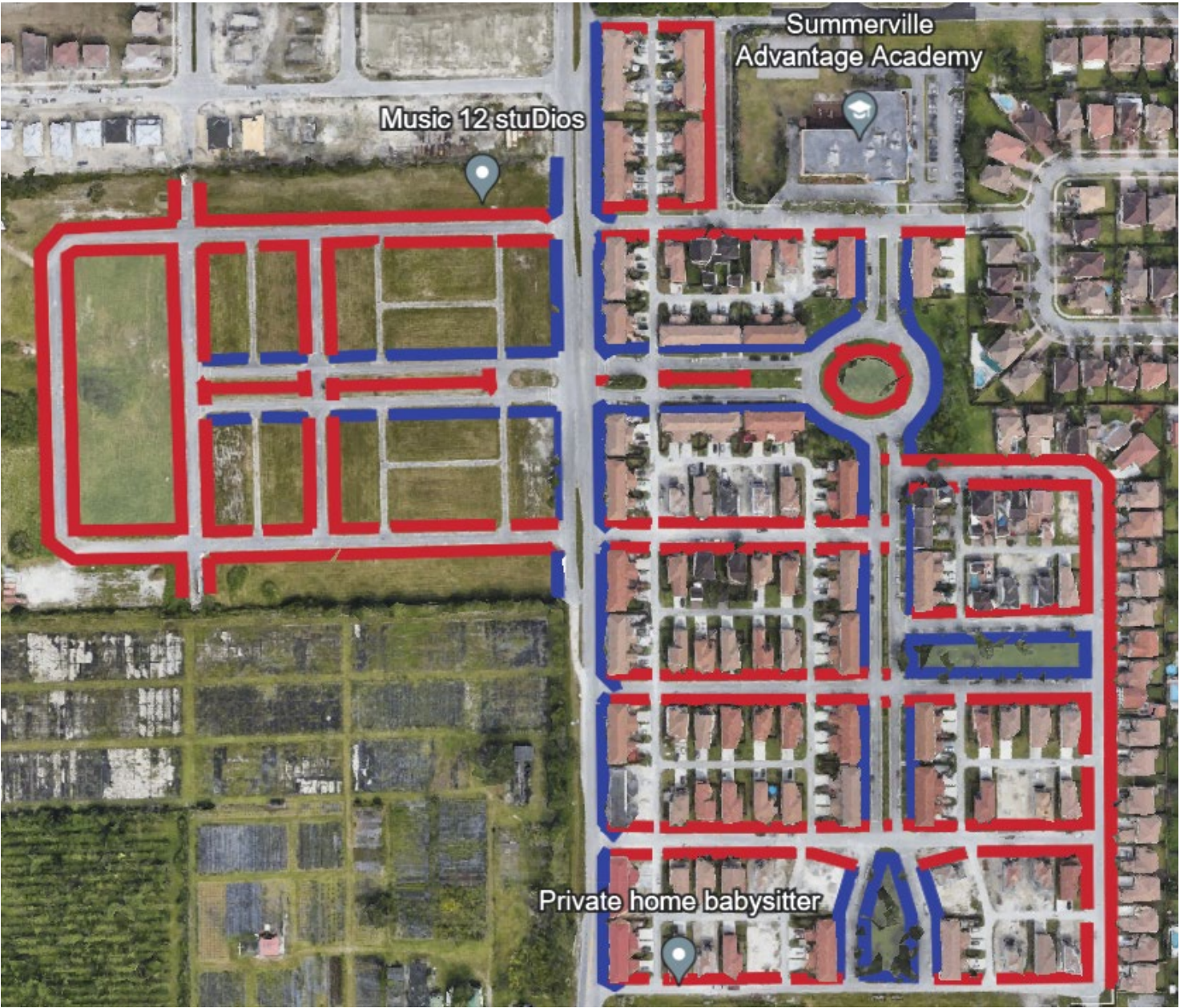
Acceptance of proposal:

Fernando Toledo
ISA Certified Arborist
Turf Management

Date:_____

This proposal becomes a Contract upon acceptance by both parties.

SUMMERVILLE SIDEWALK OWNERSHIP



BLUE: Summerville Community Development District

RED: County

Estimate



Under Pressure Power Washing SFL

4880 SW 6 ST

(786) 303 2914

Michael.Lopez@underpressurepowerwashingsfl.com

Est. No 122

07/01/2024

Nancy Nguyen

nnguyen@sdsinc.org

24407 Southwest 117th Avenue,

Princeton, FL, USA

Special District Services

DESCRIPTION	AMOUNT
Concrete	\$7500.00
Sidewalk/Curb Cleaning Scope of Work	
- Chemical application treatment on concrete surfaces	
- Spot oil treatments	
- Spot rust treatments	
- 4 month guarantee	
- 15% discount to all residents within the community for any driveway, roof, or window cleaning services. (Discount offer expires July 2025)	
SUBTOTAL	\$7500.00
TOTAL	\$7500.00

Terms and Conditions

[Click here to view terms and conditions](#)

Thank you for your business

13476 SW 22nd Street
Miramar, FL 33027
Thepressurecleaningman@gmail.com
www.thepressurecleaningman.com
Cell: (954)328-8964
License Dade County No. 14BS00064
License Broward County No. 11-RP-17299-X
Office number (954)995-2356



The Pressure Cleaning Man inc.

Estimate

For:	Summerville CDD	Estimate No:	2293
	nnguyen@sdsinc.org	Date:	05/30/2024

Description	Amount
-------------	--------

Pressure cleaning of all areas highlighted in blue	\$8,587.00
--	------------

- Sidewalks

Pressure Cleaning is a technique in which only water and pressure are used to clean the algae off surfaces, using a circular surfaces cleaner. If needed this includes a light wash down off areas removing any dirty water due to the cleaning.

Light chemical spray on all areas after pressure cleaning, enhancing the longevity and cleanliness of areas. Warranty for 4 months on all areas being pressure cleaned, this does not include unleveled sidewalks where water accumulates into puddles. The chemical application only warranties any algae reappearance, it does not cover any rust marks due to well water or tree stains due to leaves

Subtotal	\$8,587.00
Total	\$8,587.00

Total	\$8,587.00
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Notes

Pricing may change if job specifications/materials change.

Payments done via third parties, i.e. Avid exchange, are subject to a 3.5% processing fee.

By engaging in business with The Pressure Cleaning Man, you agree that, in the event of non-payment, we may sell the debt to a third-party collection agency. This may result in additional costs and potential credit score implications, so we encourage prompt communication to

resolve outstanding balances directly with us.

We look forward to working with you!

The Pressure Cleaning Man
inc.

Client's signature

RESOLUTION NO. 2024-05

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SUMMERVILLE COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING AND ADOPTING AN AMENDED FINAL FISCAL YEAR 2023/2024 BUDGET (“AMENDED BUDGET”), PURSUANT TO CHAPTER 189, *FLORIDA STATUTES*; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of Supervisors (the “Board”) of the Summerville Community Development District (the “District”) is empowered to provide a funding source and to impose special assessments upon the properties within the District; and,

WHEREAS, the District has prepared for consideration and approval an Amended Budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SUMMERVILLE COMMUNITY DEVELOPMENT DISTRICT, THAT:

Section 1. The Amended Budget for Fiscal Year 2023/2024 attached hereto as Exhibit “A” is hereby approved and adopted by the Board.

Section 2. The Secretary/Assistant Secretary of the District is authorized to execute any and all necessary transmittals, certifications or other acknowledgements or writings, as necessary, to comply with the intent of this Resolution.

PASSED, ADOPTED and EFFECTIVE this 2nd day of October, 2024.

ATTEST:

**SUMMERVILLE
COMMUNITY DEVELOPMENT DISTRICT**

By: _____
Secretary/Assistant Secretary

By: _____
Chair/Vice Chair

Summerville Community Development District

**Amended Final Budget For
Fiscal Year 2023/2024
October 1, 2023 - September 30, 2024**

CONTENTS

- I AMENDED FINAL OPERATING FUND BUDGET**
- II AMENDED FINAL DEBT SERVICE FUND BUDGET**

AMENDED FINAL BUDGET
SUMMERVILLE COMMUNITY DEVELOPMENT DISTRICT
OPERATING FUND
FISCAL YEAR 2023/2024
OCTOBER 1, 2023 - SEPTEMBER 30, 2024

	FISCAL YEAR 2023/2024 BUDGET 10/1/23 - 9/30/24	AMENDED FINAL BUDGET 10/1/23 - 9/30/24	YEAR TO DATE ACTUAL 10/1/23 - 8/31/24
REVENUES			
ADMINISTRATIVE ASSESSMENTS	79,887	79,704	79,704
MAINTENANCE ASSESSMENTS	81,721	80,880	80,880
DEBT ASSESSMENTS	197,090	195,059	195,059
OTHER REVENUES	0	0	0
INTEREST INCOME	180	8,000	7,760
TOTAL REVENUES	\$ 358,878	\$ 363,643	\$ 363,403
EXPENDITURES			
ADMINISTRATIVE EXPENDITURES			
SUPERVISOR FEES	5,000	1,200	1,200
PAYROLL TAXES (EMPLOYER)	383	105	105
MANAGEMENT	29,016	29,016	26,598
SECRETARIAL	4,200	4,200	3,850
LEGAL	10,000	8,000	5,948
ASSESSMENT ROLL	7,500	7,500	0
AUDIT FEES	3,900	3,400	3,400
INSURANCE	6,450	6,594	6,594
LEGAL ADVERTISING	750	2,200	1,204
MISCELLANEOUS	800	1,500	1,212
POSTAGE	250	280	267
OFFICE SUPPLIES	400	350	256
DUES & SUBSCRIPTIONS	175	175	175
TRUSTEE FEES	3,500	3,500	3,500
CONTINUING DISCLOSURE FEE	350	350	0
WEBSITE MANAGEMENT	2,000	2,000	1,832
ADMINISTRATIVE CONTINGENCY	600	600	0
TOTAL ADMINISTRATIVE EXPENDITURES	\$ 75,274	\$ 70,970	\$ 56,141
MAINTENANCE EXPENDITURES			
FIELD OPERATIONS MANAGEMENT	720	720	660
ENGINEERING/ANNUAL REPORT/INSPECTIONS	2,400	1,234	1,234
HOA CONTRIBUTION - STREET LIGHTS	16,200	16,200	12,150
PRESSURE CLEANING	12,000	12,000	10,336
SIDEWALKS (MILLING & REPLACEMENT)	15,150	7,500	0
HOA CONTRIBUTION - LANDSCAPING	17,793	15,000	13,344
MAINTENANCE CONTINGENCY	12,555	7,500	1,206
TOTAL MAINTENANCE EXPENDITURES	\$ 76,818	\$ 60,154	\$ 38,930
TOTAL EXPENDITURES	\$ 152,092	\$ 131,124	\$ 95,071
REVENUES LESS EXPENDITURES	\$ 206,786	\$ 232,519	\$ 268,332
BOND PAYMENTS	(185,265)	(185,598)	(185,598)
BALANCE	\$ 21,521	\$ 46,921	\$ 82,734
COUNTY APPRAISER & TAX COLLECTOR FEE	(7,173)	(3,414)	(3,414)
DISCOUNTS FOR EARLY PAYMENTS	(14,348)	(13,806)	(13,806)
EXCESS/ (SHORTFALL)	\$ -	\$ 29,701	\$ 65,514
CARRYOVER FROM PRIOR YEAR	0	0	0
Net Excess/ (Shortfall)	\$ -	\$ 29,701	\$ 65,514

FUND BALANCE AS OF 9/30/23
FY 2023/2024 ACTIVITY
FUND BALANCE AS OF 9/30/24

\$121,766
\$29,701
\$151,467

AMENDED FINAL BUDGET
SUMMERVILLE COMMUNITY DEVELOPMENT DISTRICT
DEBT SERVICE FUND
FISCAL YEAR 2023/2024
OCTOBER 1, 2023 - SEPTEMBER 30, 2024

	FISCAL YEAR 2023/2024 BUDGET 10/1/23 - 9/30/24	AMENDED FINAL BUDGET 10/1/23 - 9/30/24	YEAR TO DATE ACTUAL 10/1/23 - 8/31/24
REVENUES			
Interest Income	100	5,825	5,728
NAV Tax Collection	185,265	184,867	184,867
Total Revenues	\$ 185,365	\$ 190,692	\$ 190,595
EXPENDITURES			
Principal Payments	118,000	118,000	118,000
Interest Payments	65,755	67,525	67,525
Bond Redemption	1,610	0	0
Total Expenditures	\$ 185,365	\$ 185,525	\$ 185,525
Excess/ (Shortfall)	\$ -	\$ 5,167	\$ 5,070

FUND BALANCE AS OF 9/30/23	\$95,610
FY 2023/2024 ACTIVITY	\$5,167
FUND BALANCE AS OF 9/30/24	\$100,777

Notes

Reserve Fund Balance = \$5,110*

Revenue Fund Balance = \$95,667*.

Revenue Fund Balance To Be Used To Make 11/1/2024 Interest Payment Of \$31,993.

* Approximate Amounts

Series 2020 Bond Refunding Information

Original Par Amount =	\$2,193,000	Annual Principal Payments Due:
Interest Rate =	3.0% - 4.00%	May 1st
Issue Date =	December 2020	Annual Interest Payments Due:
Maturity Date =	May 2036	May 1st & November 1st
Par Amount As Of 8/31/24 =	\$1,733,000	

RESOLUTION 2024-06

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SUMMERVILLE COMMUNITY DEVELOPMENT DISTRICT ADOPTING GOALS, OBJECTIVES, AND PERFORMANCE MEASURES AND STANDARDS; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Summerville Community Development District (the “District”) is a local unit of special-purpose government created and existing under and pursuant to Chapters 189 and 190, *Florida Statutes*, as amended; and

WHEREAS, effective July 1, 2024, the Florida Legislature adopted House Bill 7013, codified as Chapter 2024-136, Laws of Florida (“HB 7013”) and creating Section 189.0694, *Florida Statutes*; and

WHEREAS, pursuant to HB 7013 and Section 189.0694, *Florida Statutes*, beginning October 1, 2024, the District shall establish goals and objectives for the District and create performance measures and standards to evaluate the District’s achievement of those goals and objectives; and

WHEREAS, the District Manager has prepared the attached goals, objectives, and performance measures and standards and presented them to the Board of the District; and

WHEREAS, the District’s Board of Supervisors (“Board”) finds that it is in the best interests of the District to adopt by resolution the attached goals, objectives and performance measures and standards.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SUMMERVILLE COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. The recitals so stated are true and correct and by this reference are incorporated into and form a material part of this Resolution.

SECTION 2. The District Board of Supervisors hereby adopts the goals, objectives and performance measures and standards as provided in **Exhibit A**. The District Manager shall take all actions to comply with Section 189.0694, *Florida Statutes*, and shall prepare an annual report regarding the District’s success or failure in achieving the adopted goals and objectives for consideration by the Board of the District.

SECTION 3. If any provision of this resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect.

SECTION 4. This resolution shall become effective upon its passage and shall remain in effect unless rescinded or repealed.

PASSED AND ADOPTED this 2nd day of October, 2024.

ATTEST:

**SUMMERVILLE COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chair/Vice Chair

Exhibit A: Performance Measures/Standards and Annual Reporting

Exhibit A

Program/Activity: District Administration

Goal: Remain compliant with Florida Law for all district meetings

Objectives:

- Notice all District regular meetings, special meetings, and public hearings.
- Conduct all post-meeting activities.
- District records retained in compliance with Florida Sunshine Laws.

Performance Measures:

- All Meetings publicly noticed as required.
Achieved: Yes ☐ **No** ☐
- Meeting minutes and post-meeting action completed as evidenced by District Management's records.
Achieved: Yes ☐ **No** ☐
- District records retained as required by law, and readily available to the public.
Achieved: Yes ☐ **No** ☐

Program/Activity: District Finance

Goal: Remain Compliant with Florida Law for all district financing activities

Objectives:

- District adopted fiscal year proposed budget by June 15 and the final fiscal year budget by September 30.
- District amended fiscal year budget within 60 days following the end of the fiscal year.
- Process all District finance accounts receivable and payable
- Support District annual financial audit activities

Performance Measures:

- District adopted fiscal year proposed budget by June 15 and the final fiscal year budget by September 30.
Achieved: Yes ☐ **No** ☐
- District amended budget within 60 days following the end of the fiscal year.
Achieved: Yes ☐ **No** ☐
- District accounts receivable/payable processed for the year.
Achieved: Yes ☐ **No** ☐
- "No findings" for annual financial audit (yes/no)
Achieved: Yes ☐ **No** ☐
 - If "yes" explain: _____

Program/Activity: District Operations

Goal: Insure, Operate and Maintain District owned Infrastructure & assets

Objectives:

- Annual renewal of District insurance policy(s).
- Obtain all necessary contracted services for District operations and infrastructure.
- Determine all vendors are in compliance with contracts with District.

Performance Measures:

- District insurance policies reviewed and in place.

Achieved: Yes ☐ No ☐

- Contracted Services obtained for all District operations.

Achieved: Yes ☐ No ☐

- All District contracts in compliance.

Achieved: Yes ☐ No ☐